



# Perry Hill School PTO

[www.perryhillpto.org](http://www.perryhillpto.org)



**Meeting Minutes:** September 10, 2018 — 7:00 – 8:00 PM

Carey Tedesco, Recording Secretary

**Call to Order:** Introductions

## **President's Report — Cindy Kavasansky**

How we operate: PTO does events and fundraisers such as Brain Challenge. Encouraging parents to get involved. Please consider supporting our fundraisers. We have donated \$10,000 to the school to the teachers to help them purchase items for their classrooms. We hope that you will want to be a part of the PTO.

## **Principal's Report — Mrs. Williams**

- Introduction to teacher reps (Dishian, Giordano, Landi)
- Thank you to PTO for welcome back breakfast.
- Thank you to PTO for donation for teacher supplies.
- Buses: New bus co., rough start. By Friday things seemed to be running smooth. Getting there on bus issues.
- New Staff: Mrs. McKeon (5), Mitchell Robinson (Sped), Gugliati (Math Specialist), Paraprofessional. 2 long term subs (5th & 6th)
- Golden Apple Awards: Mrs. Fernandez & Mr. Giroux
- District Initiatives: Graduation — initiative, direction. More information to come throughout the year and on back to school.
- 2 dyads piloting: taking chrome books home. (1 to 1 technology)
- Lots of budget concerns. Pay to play, typical peers in pre-school to pay, no planners this year, no Time for Kids. No math books. Teachers printers are going away due to budget cuts. Too expensive to have ink for printers.
- NWEA Math, Science — baseline assessments.
- Teachers are into the curriculum this week
- Class photos tomorrow (5th), next day (6th)
- Back to school nights 9/25 (5th), 9/26 (6th)
- 9 period schedule includes study time
- Clubs to start first week in October (3 Fridays/mo, 4th Friday SSP) 1 of 4 choices.
- Chorus begins Friday. Waiting for contracts.
- First fire drill successful
- STEP Program for 5th graders next week (natural disaster safety)
- Cultural Event in October
- Approximately 730-735 students enrolled at PHS this year.

## **Treasurer's Report — Christina Puttock & Dena Renda**

- See budget report & Treasurer Protocol



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- If there are questions, contact the Treasurers
- Given to each \$200 to classrooms, \$100 to special education

## Teacher Representatives — Dishian, Landi, Giordano

- Thank you for supplies money and breakfast
- Class tickets for 5th graders. Classes can earn extra recess based on good behavior.

## New Business

**Membership Fees:** \$15 per family. Donations welcome. Board Members, Chairpersons, Room Sponsors have to pay the fee (in PTO bylaws). Homeroom that has most sign up in the first of the year, teacher gets a \$25 gift certificate to the Book Fair.

**Fundraising (Kelly Boone):** No guilt fundraiser, mixed bags, Yankee Candle. Asking for suggestions based on what worked at your child's previous elementary school.

**Brain Challenge (Nicole Lenti):** Volunteers needed. Please go and support the PTO. Water & treats typically sold.

**Book Fair (Bruna Salvio):** 10/16-10/18. Set up on 9/15. Parent event on 10/17. Parents can buy books/gift certificates for teachers.

**Box Tops (Yelena Kieley):** Needs new list of teachers. First collection in October, deadline Nov. 1st.

**Back to School Nights** (see agenda)

**Chair positions open:** 2 chairs for Bingo, Corresponding Secretary. Need people otherwise we can't do Bingo.

**Yearbook (Carey Tedesco):** Volunteers needed.

**6th Grade Celebration:** They need to do fundraisers. (No balloons).

**Spirit wear (Kelly Boone):** requested info from last year.

**Room Sponsors (Molly Oestrich):** rec. sign up genius

Attendance: Cindy Kavasansky, Bruna Salvio, Carey Tedesco, Lorraine Williams, Karen Crosby, Dena Renda, Christina Puttock, Jessica Giordano, Tina Landi, Courtney Dishian, Michelle Anastasia, Kelly Boone, Maria Bena, Molly Oestreich, Carole LaPrise, Charles Cook, Caryn Berry, Kathleen Colligan, Susan Cono, Jackie Hanish, Lauren Moore, Dorette Carey, Lori Konecny, Christen Prill, Yelena Kiely, Walter Dunn.

**Perry Hill School**

09/10/2018

**REPORTS : Budget Report**

This report will provide you with actual year-to-date activity versus budget as of the END DATE you select. The Performance To Budget report is one of the most important decision-making tools for a budget-driven PTO.

**Enter Dates to Report On**

Fiscal Year :

Current Year ▼

\* End Date :

10 Sep 2018

 Use Optional Start Date

Optional Start Date :

Income	Budget	Year To Date Amount	Variance Amount
<b>FUNDRAISERS</b>			
Bingo Night	\$1,100.00	\$0.00	(\$1,100.00)
Fall Fun Day (Walk-a-Thon)	\$3,500.00	\$0.00	(\$3,500.00)
Mixed Bags	\$3,000.00	\$0.00	(\$3,000.00)
Plant Sale	\$1,500.00	\$0.00	(\$1,500.00)
Scholastic Fall Book Fair	\$0.00	\$0.00	\$0.00
Scholastic Spring Book Fair	\$0.00	\$0.00	\$0.00
Spirit Wear Fundraiser	\$1,000.00	\$0.00	(\$1,000.00)
Spring 4th/5th Grade Welcome Social	\$750.00	\$0.00	(\$750.00)
Spring Fundraiser	\$1,000.00	\$0.00	(\$1,000.00)
Winter Fundraiser (Otis/Cherrydale)	\$2,500.00	\$0.00	(\$2,500.00)
<b>FUNDRAISERS Total</b>	<b>\$14,350.00</b>	<b>\$0.00</b>	<b>(\$14,350.00)</b>
<b>MISC INCOME</b>			
Donations (Income)	\$1,000.00	\$0.00	(\$1,000.00)
Interest Credit	\$5.00	\$0.00	(\$5.00)
<b>MISC INCOME Total</b>	<b>\$1,005.00</b>	<b>\$0.00</b>	<b>(\$1,005.00)</b>
<b>PTO MEMBERSHIP</b>			
PTO Membership	\$3,000.00	\$0.00	(\$3,000.00)
<b>PTO MEMBERSHIP Total</b>	<b>\$3,000.00</b>	<b>\$0.00</b>	<b>(\$3,000.00)</b>
<b>YEARBOOK</b>			
Yearbook	\$1,000.00	\$0.00	(\$1,000.00)
<b>YEARBOOK Total</b>	<b>\$1,000.00</b>	<b>\$0.00</b>	<b>(\$1,000.00)</b>
<b>Income Total</b>	<b>\$19,355.00</b>	<b>\$0.00</b>	<b>(\$19,355.00)</b>
<b>Expense</b>			
<b>EXPENSES</b>			
6th Grade Celebration	\$750.00	\$0.00	(\$750.00)
6th Grade Graduation Awards	\$600.00	\$0.00	(\$600.00)

6th Grade T-Shirts	\$3,100.00	\$0.00	(\$3,100.00)
Bank Fees	\$80.00	\$0.00	(\$80.00)
Brain Challenge	\$500.00	\$0.00	(\$500.00)
Cultural	\$5,000.00	\$0.00	(\$5,000.00)
Donation-SHS Post Prom	\$100.00	\$0.00	(\$100.00)
Donations (Teachers/Classrooms)	\$6,000.00	\$0.00	(\$6,000.00)
Field Day	\$150.00	\$0.00	(\$150.00)
Gold Card/Game Room prizes	\$200.00	\$0.00	(\$200.00)
Hospitality (welcome/xmas/sbec/specmtgs)	\$750.00	\$0.00	(\$750.00)
Insurance	\$665.00	\$0.00	(\$665.00)
JA Day (Breakfast & Lunch)	\$800.00	\$0.00	(\$800.00)
Misc Expenses	\$250.00	\$0.00	(\$250.00)
Outdoor Classroom	\$400.00	\$0.00	(\$400.00)
Pizza (Dec, June)	\$3,000.00	\$0.00	(\$3,000.00)
PTO Today Software and Website Renewal	\$150.00	\$0.00	(\$150.00)
Staff Luncheon	\$600.00	\$0.00	(\$600.00)
Sunshine/Sympathy	\$250.00	\$0.00	(\$250.00)
<b>EXPENSES Total</b>	<b>\$23,345.00</b>	<b>\$0.00</b>	<b>(\$23,345.00)</b>
<b>Expense Total</b>	<b>\$23,345.00</b>	<b>\$0.00</b>	<b>(\$23,345.00)</b>
	<b>Budget</b>	<b>Year To Date Amount</b>	<b>Variance Amount</b>
<b>Total Earnings</b>	<b>(\$3,990.00)</b>	<b>\$0.00</b>	<b>\$3,990.00</b>



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## Board Members

President: Cindy Kavasansky  
Vice President: Bruna Salvio  
Treasurers: Christina Puttock, Dena Renda  
Recording Secretary: Carey Tedesco  
Corresponding Secretary: open

## Teacher Representatives

Ms. Dishian, Mrs. Giordano, Mrs. Landi

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## Meeting Agenda

September 10, 2017 — 7:00 – 8:00 PM

1. Call to Order
2. Presidents' Report:
  - Introduction
  - PTO Meeting & Event Dates (see attached)
3. Principal's Report
4. Vice Principals' Report
5. Treasurers' Report
6. Teacher Representatives' Report
7. New Business
  - Membership
  - Fundraising
  - Brain Challenge (10/26 – time TBD – volunteers needed)
  - Book Fair (10/16-10/18 – volunteers needed)
  - Box Tops
  - Back to School Nights  
-- 5th Grade: 9/25, 6th Grade 9/26
  - Committee Chairs – OPEN POSITIONS:
    - Need chairs for: Bingo & Yearbook (photographers & new people)
  - 6<sup>TH</sup> Grade Celebration
8. Unfinished Business
9. Meeting Adjourned



## Perry Hill PTO Meetings & Events 2018-2019

### SEPTEMBER

SEPT 10: PTO Meeting (7:00 - 8:00 PM)  
SEPT 25: 5th Grade Back to School Night (6:30 PM)  
SEPT 26: 6th Grade Back to School Night (6:30 PM)

### OCTOBER

OCT 15: PTO Meeting (7:00 - 8:00 PM)  
OCT 16-18: Fall Book Fair (set up 10/15)  
OCT 26: Brain Challenge

### NOVEMBER

NOV 12: PTO Meeting (7:00 - 8:00 PM)

### DECEMBER\*

TBD: Staff Holiday Breakfast

### JANUARY

JAN 10: PTO Meeting (7:00 - 8:00 PM)

### FEBRUARY

FEB 12: PTO Meeting (7:00 - 8:00 PM)  
TBD: 5th grade Music Concert\*\* (8:45 AM)  
TBD: 6th grade Music Concert\*\* (8:45 AM)  
\*\* parents of students in band, orchestra & chorus invited

### MARCH

MAR 11: PTO Meeting (6:30 - 7:30 PM)  
TBD: PHS Spelling Bee (starts at 6:00 PM)  
TBD: Internet Safety  
TBD: BINGO Night (6:00 - 8:00 PM doors @ 5:30)

### APRIL\*

APR 1: Spring Book Fair

### MAY

TBD: Staff Appreciation Lunch  
MAY 9-10: Plant Sale  
MAY 13: PTO Meeting (6:00 - 6:45 PM)  
TBD: Ice Cream Social for 4th/5th Grades

### JUNE\*

TBD: 6th Grade Celebration + Yearbooks  
TBD: Yearbooks distributed to 5th grade

\*\*No Meetings in December, April or June



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## 2018-2019 PHS PTO Board Members & Committee Chairs: Contact Info

### BOARD MEMBERS

President: Cindy Kavasansky [cindcoch@aol.com](mailto:cindcoch@aol.com)

Vice President: Bruna Salvio [bsalvio@gmail.com](mailto:bsalvio@gmail.com)

Treasurers: Christina Puttock [christinaputtock@gmail.com](mailto:christinaputtock@gmail.com) & Dena Renda [drenda@gmail.com](mailto:drenda@gmail.com)

Recording Secretary: Carey Tedesco [carey@ctdesignlab.com](mailto:carey@ctdesignlab.com)

Corresponding Secretary — OPEN

Principal: Lorraine Williams [lwilliams@sheltonpublicschools.org](mailto:lwilliams@sheltonpublicschools.org)

Vice Principal: Karen Crosby

Teacher Representatives: Courtney Dishian, Jessica Giordano, Tina Landi

### COMMITTEE CHAIRS

If you would like to help out with a particular event, please contact one of the Committee Chairs listed below. Certain chair positions are open! If you are interested in a position, please contact Cindy Kavasansky ([cindcoch@aol.com](mailto:cindcoch@aol.com)).

#### **Bingo — OPEN (2-3 Chairs needed)**

**Your name here! Come on, Bingo is fun!**

#### **Book Fair (fall & spring)**

Patti Prodan [pattiprodan1@gmail.com](mailto:pattiprodan1@gmail.com)

Bruna Salvio [bsalvio@gmail.com](mailto:bsalvio@gmail.com)

#### **Box Tops**

Yelena Kiely [ykiely@msn.com](mailto:ykiely@msn.com)

Mandi Durante [amandadurante@att.net](mailto:amandadurante@att.net)

#### **Brain Challenge**

Nicole Lenti [nlenti@yahoo.com](mailto:nlenti@yahoo.com)

#### **Cultural Events**

Andrea Onofrio [a.onofrio@att.net](mailto:a.onofrio@att.net)

#### **Fundraising**

Kelly Boone [kelly.boone@comcast.net](mailto:kelly.boone@comcast.net)

#### **Hospitality**

Sarah Smith [sarahhupp@gmail.com](mailto:sarahhupp@gmail.com)

#### **Membership**

Cindy Kavasansky [cindcoch@aol.com](mailto:cindcoch@aol.com)

#### **Plant Sale**

Charlene Ferreira [charmatto@comcast.net](mailto:charmatto@comcast.net)

Bruna Salvio [bsalvio@gmail.com](mailto:bsalvio@gmail.com)

#### **Room Sponsors**

Lisa Cartolano [lisadelventhal@yahoo.com](mailto:lisadelventhal@yahoo.com)

Molly Oestreich [mollymoroson@aol.com](mailto:mollymoroson@aol.com)

#### **Staff Luncheon**

Laurie Mainiero [llafe@yahoo.com](mailto:llafe@yahoo.com)

Patti Prodan [pattiprodan1@gmail.com](mailto:pattiprodan1@gmail.com)

#### **Ice Cream Social -- 4th/5th Grade**

Maria DaSilva [lugamalu@att.net](mailto:lugamalu@att.net)

Nisha Upadhyay [nisupadhyay@gmail.com](mailto:nisupadhyay@gmail.com)

#### **6th Grade Celebration**

Kathy Colligan [kathycolligan@yahoo.com](mailto:kathycolligan@yahoo.com)

Mandi Durante [amandadurante@att.net](mailto:amandadurante@att.net)

#### **Yearbook — OPEN (1-2 Chairs needed)**

Carey Tedesco [carey@ctdesignlab.com](mailto:carey@ctdesignlab.com)